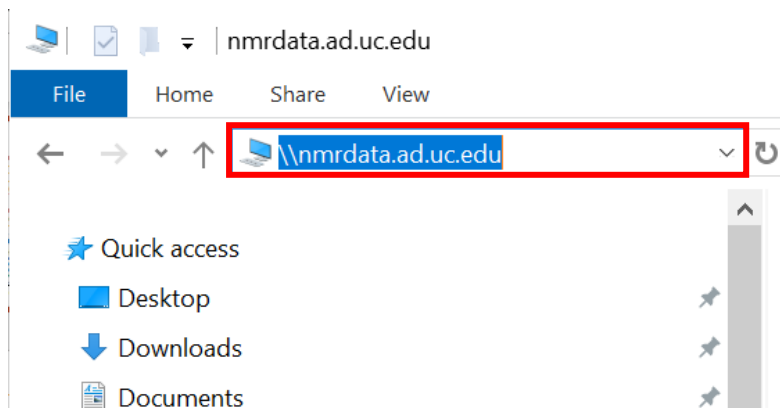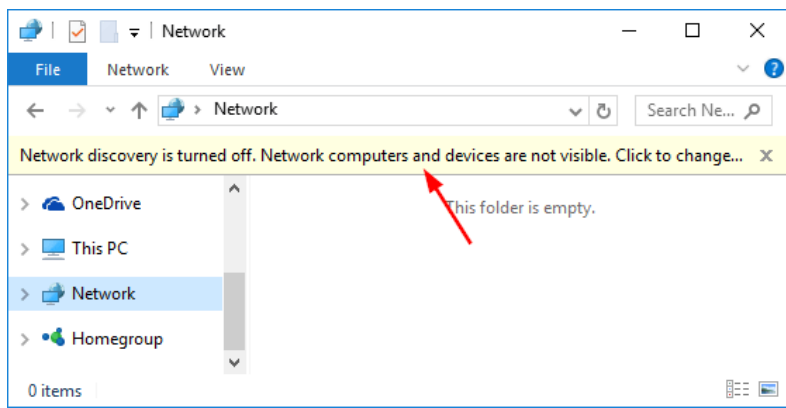# NMR Data Access (Windows)

- **Step 1:** Make sure you are connected to one of the following:
  - The *UC_Secure* wireless network
  - An on-campus ethernet connection
  - The vpn.uc.edu VPN.

  (To reconnect to *UC_Secure* after changing your UC password, you may need to "Forget" it first, then reconnect)

- **Step 2:** Open Microsoft Explorer and type \\nmrdata.ad.uc.edu in the address window.
  - You may need to go to "Network" and click "Enable Network Discovery" first
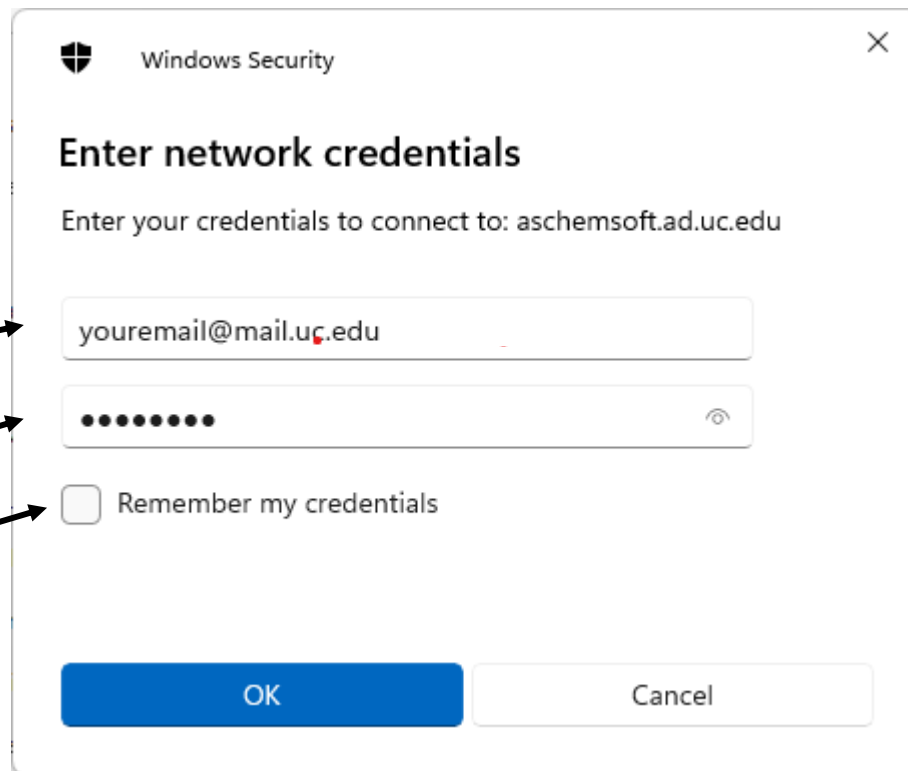
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NMR Data Access (Windows)

- **Step 3:** Enter credentials, if prompted.

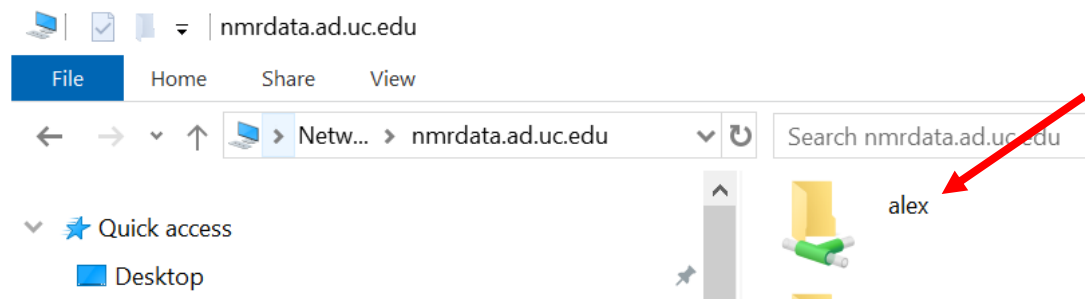Your **full** UC email address

Your UC password

Leave unchecked

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html) connected to vpn.uc.edu.

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NMR Data Access (Windows)

Step 4: Locate your data folder, which has the same name as your **NMR username:**

Step 5: Right click and **copy** the folder, then **paste as shortcut** somewhere (such as your desktop) on your computer. **You may need to click "Show more options" to access "paste as shortcut."**

NMR Data Access (Mac)

In Finder, either hit Command+K to bring up "Connect to Server" or click
Go ⟶ Connect to Server and enter: smb://nmrdata.ad.uc.edu/**yourusername**

Click the + to save server!

Username: Your **full** UC email address

Password: Your UC password

Connect to Server

Server Address:

smb://nmrdata.ad.uc.edu/**yourusername**   [+] [⊙ ∨]

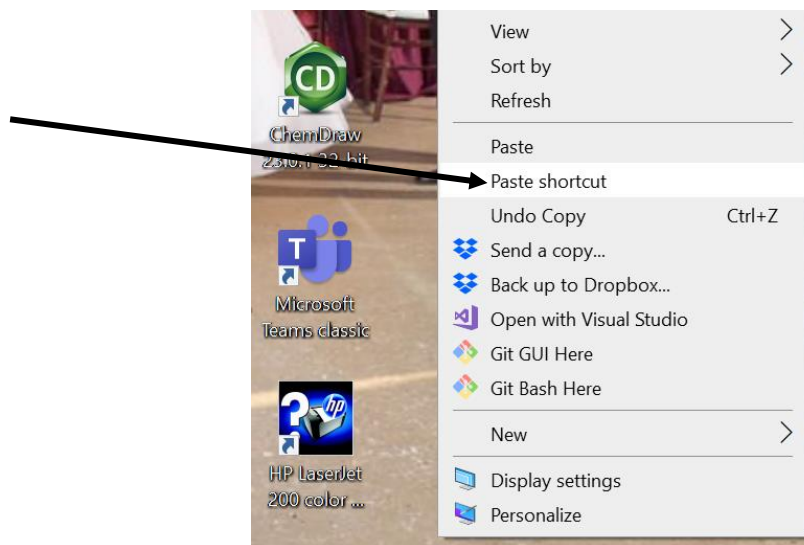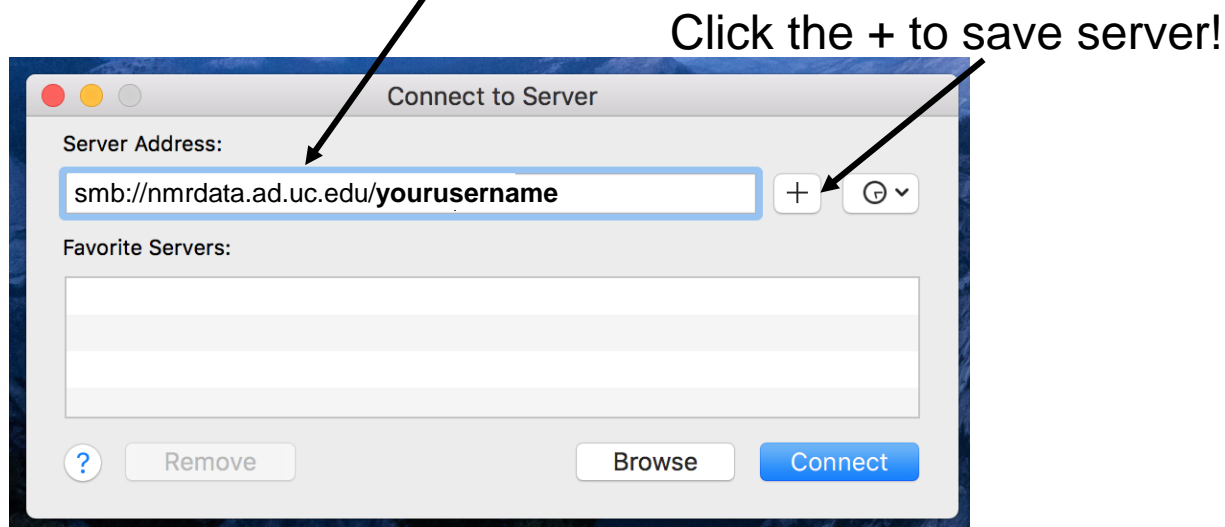Favorite Servers:

[?]   [Remove]   [Browse]   [Connect]

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html) connected to vpn.uc.edu.

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NMR Data Access Troubleshooting

I get a message saying that Windows cannot access \\nmrdata.ad.uc.edu

Make sure you are on the campus network (UC_Secure, ethernet or VPN) UC_Guest will not work, nor will running a non-campus VPN on the campus network!

My credentials aren't being accepted.

Make sure to use your full UC email address and UC password. If you have recently graduated and become a post-doc, your email address will have changed to end in "ucmail.uc.edu" instead of "mail.uc.edu"

If you are sure you are entering the right credentials, make sure to disconnect mounted file shares. Try rebooting if nothing else works.

I get a message saying my username is locked out.

Contact IT and tell them that your username is locked out, keeping you from accessing network locations. The NMR Manager can help guide you through this.

Department of Chemistry NMR Facility

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