

XIV. Undergraduate Handbook

THE REVISED TEXT Clean Version (3/6/2024)

Approved by the UG Committee of RALL on 3/5/2024

Approved by the RALL Faculty on 4/11/2024 (Faculty meeting)

Undergraduate standards: The Department of Romance and Arabic Languages and Literatures will not certify for graduation an Arabic, French, and Spanish major who has not earned a minimum 2.0 GPA in the major.

Attendance Policy in 3000, 4000 and 5000 level courses: It is the policy of the Department of Romance and Arabic Languages and Literatures to require attendance and participation in all its classes. Attendance will be strictly monitored and will be reflected in the final grade. Consult the course syllabus.

Policy on Undergraduate students who are highly proficient:

Any student in this category who wishes to take undergraduate courses in French, Spanish, Arabic shall report to the Director of Undergraduate Studies who will determine the appropriate level after consulting with the student or faculty or examining placement exams and scores.

Students who need to develop their writing skills may enroll in a composition and conversation course and may be asked to complete an additional writing project in the course. Students who have well-developed writing skills will be asked to take courses in literature and civilization. The total number of hours for the major or certificate will be unchanged.

Independent Study Courses: All students wishing to take an independent study course are required to fill out a form, provided by the DUS of RALL. The permission of the instructor and the DUS is required before the student registers for the course. Independent Study is not permitted for basic language courses. Undergraduate students are not permitted to take independent study courses until all options for 3000-4000 level courses have been exhausted.

Service-Learning Credit: The Department of Romance and Arabic Languages and Literatures offers Service-Learning courses in Spanish and French, such as SPAN 3051, 3052, FREN 3051. A maximum total of 3 Service-Learning credits may be counted toward electives in the minor. *A maximum of 6 Service-Learning credits may be counted as electives in the major and the Certificate in Spanish for Social Work and Health Care (SWHC).*

General Education Capstone Experience: University of Cincinnati General Education requires a Capstone Project. In French and Spanish this requirement is met by a one credit-hour project linked to a course above 3002. For Arabic this requirement is met by a three credit-hour project. To qualify for the Capstone Project, each student must submit a proposal outlined on the Capstone registration form and secure the signatures of the mentoring instructor and the Director of Undergraduate Studies in the first week of the semester. Students are encouraged to begin

thinking about their Capstone Project *early* in their senior year.

Honors for Undergraduate Majors: In order to graduate with Honors from the Department of Romance and Arabic Languages and Literatures a student must earn a GPA of 3.33 in the major by the semester prior to graduation. For graduation with High Honors in Romance and Arabic Languages and Literatures, a student must earn a GPA of 3.66 in the major by the semester prior to graduation.

Courses under DUS and with the DUS permission:

FREN/ SPAN 5001 – Capstone (Research and FL attributes) – 1 cr.

FREN/ SPAN 5011 – Independent Study

FREN/ SPAN 5055 – Foreign Language Internship (Internship and FL attributes)

Courses under Arabic Coordinator and with the Arabic Coordinator permission:

ARAB 5001 – Capstone (3 cr.)

ARAB 4081 – Arabic Certificate Capstone (3 cr.)

ARAB 6090 – Independent Study in Arabic

RALL Service-Learning courses with Service-Learning attribute in the e-curriculum are:

SPAN 3051 Service-Learning: Spanish

SPAN 3052 Service-Learning: Medical Spanish

SPAN 5015 Service-Learning Central America

FREN 3051 Service-Learning: French